

KCOVRS DOCUMENT CHECKLIST

1. TRANSFERRING FEES TO A NEWLY PURCHASED VEHICLE

- Bill of Sale—For Vehicle you are transferring fees from
- Proof of Ownership--- Title, Out-of-State Title, MSO
- Bill of Sale—Required if Purchase Date and Price are not on title
- Signed Title Application—if title work is being done
- Schedule C
- Proof of Insurance
- HVUT-2290 Form—If vehicle over 54,000lbs
- Lease Agreement
- Lease Purchase Agreement
- VIN Inspection
- Lien Release
- Prior Registration
- Signed Invoice—Once transaction is complete a signed invoice must be returned