

Woodson County Engineer's Office

Application for Employment

Personal Information

Date of Application: ___/___/___

Name: _____ Date of Birth: ___/___/___

Address: _____ Phone Number: (____)____-_____

Have you ever worked for Woodson County before? [] Y or [] N If yes, when: ___/___/___ Department: _____

Do you have any relatives or acquaintances working for Woodson County? [] Y or [] N

If yes, Name: _____ Relationship: _____

Have you been convicted of or pleaded no contest to a felony? [] Y or [] N

If hired, are you willing to submit to a controlled substance test? [] Y or [] N

If hired, are you willing to submit to a KBI background check? [] Y or [] N

Position and Availability

Position Applying For: _____ Desired Salary: \$ _____

If hired, on what date can you start working? ___/___/___

Days/Hours Available

Monday Available: from _____ to _____

Tuesday Available: from _____ to _____

Wednesday Available: from _____ to _____

Thursday Available: from _____ to _____

Friday Available: from _____ to _____

Education, Training and Experience

High School:

School Name: _____ School Address: _____

Number of years completed: _____ Did you graduate? [] Y or [] N

College / University:

School Name: _____ School Address: _____

Number of years completed: _____ Did you graduate? [] Y or [] N

Degree / Diploma Earned: _____ Major: _____

Vocational School:

School Name: _____ School Address: _____

Number of years completed: _____ Did you graduate? [] Y or [] N

Degree / Diploma Earned: _____ Major: _____

Other School:

School Name: _____ School Address: _____

Number of years completed: _____ Did you graduate? [] Y or [] N

Degree / Diploma Earned: _____ Major: _____

Military:

Branch: _____ Total Years of Service: _____

Skills/Duties: _____

Related Details: _____

Skills and Qualifications: Licenses, Skills, Training, Awards

Employment History

Are you currently employed? [] Y or [] N May we contact your current employer? [] Y or [] N

Name of Employer: _____ Name of Supervisor _____
Telephone Number: _____ Salary/Hourly Rate of Pay: _____
Address: _____
Position: _____ Duties: _____ Dates of Employment: _____
____/____/____ to ____/____/____ Reason for Leaving: _____

May we contact this employer for references? [] Y or [] N Name of
Employer: _____ Name of Supervisor _____
Telephone Number: _____ Salary/Hourly Rate of Pay: _____
Address: _____
Position: _____ Duties: _____ Dates of Employment: _____
____/____/____ to ____/____/____ Reason for Leaving: _____

May we contact this employer for references? [] Y or [] N Name of
Employer: _____ Name of Supervisor _____
Telephone Number: _____ Salary/Hourly Rate of Pay: _____
Address: _____
Position: _____ Duties: _____ Dates of Employment: _____
____/____/____ to ____/____/____ Reason for Leaving: _____

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Employer: _____ Name of Supervisor _____
Telephone Number: _____ Salary/Hourly Rate of Pay: _____
Address: _____
Position: _____ Duties: _____ Dates of Employment: _____
____/____/____ to ____/____/____ Reason for Leaving: _____

Professional References

Name: _____ Telephone Number: _____
Address: _____
Occupation: _____
Number of Years Acquainted: _____

Name: _____ Telephone Number: _____
Address: _____
Occupation: _____
Number of Years Acquainted: _____

Name: _____ Telephone Number: _____
Address: _____
Occupation: _____
Number of Years Acquainted: _____

Personal References

Name: _____ Telephone Number: _____
Address: _____
Occupation: _____
How are you Acquainted: _____ Number of Years Acquainted: _____

Name: _____ Telephone Number: _____
Address: _____
Occupation: _____
How are you Acquainted: _____ Number of Years Acquainted: _____

Name: _____ Telephone Number: _____
Address: _____
Occupation: _____
How are you Acquainted: _____ Number of Years Acquainted: _____

Certification

I certify that the information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment if I am hired. I authorize the verification of any and all information listed above.

Signature: _____ Date: _____