

Commissioner Meeting Minutes

Date: Tuesday, May 5, 2026 at 9:00 a.m.

The Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, and Amanda DeWitt.

Approval of Agenda & Minutes

- Jerry Sedlacek moved to approve the agenda for today's meeting. Kevin Stuber seconded the motion. Motion passed.
- Jerry Sedlacek moved to approve the minutes from the April 21, 2026 meeting. Kevin Stuber seconded the motion. Motion passed.

Executive Session – Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session to discuss non-elected personnel and protect employee confidentiality regarding employee performance with commissioners and clerk until 9:15 a.m. Kevin Stuber seconded the motion. Motion passed.

Appraiser – Jessica Porter

- Jessica Porter, Appraiser, presented the annual renewal contract with McCully and Associates for analysis work.
- Justin Clark moved to allow Jessica Porter, Appraiser, to renew the annual contract with McCully and Associates for analysis work. Kevin Stuber seconded the motion. Motion passed.

Road & Bridge – Ricky Hodges

- Ricky Hodges, Road & Bridge Shop Supervisor, discussed a dump truck available through federal surplus for \$13,000.

Sheriff's Office – Jacob Morrison

- Jacob Morrison reported one pickup has returned from being upfitted. The vehicle still requires decals and seat covers to protect the seats from equipment. Two additional vehicles are still awaiting upfitting.
- Jerry Sedlacek discussed the Sheriff's Department budget and concerns regarding officers taking county vehicles home outside the county.
- Discussion was held regarding annual first quarter expenditures and excessive vehicle maintenance costs in 2025. Those vehicles are expected to be sold on Purple Wave once the new vehicles are placed into service.
- Jerry Sedlacek discussed the need for an additional dispatcher. It was noted the additional dispatcher position has significantly reduced overtime within the department.

Bret Heim arrived at 10:05 a.m.

Executive Session – Attorney-Client Privilege

- Justin Clark moved to recess into executive session for attorney-client privilege to discuss legal liability with commissioners, counselor, sheriff, clerk, and treasurer until 10:30 a.m. Kevin Stuber seconded the motion. Motion passed.

Solid Waste – David Waddell

- David Waddell presented certificates of completion for hazardous materials training attended by himself and the assistant supervisor.
- Waddell reported a storage cabinet will need to be installed for hazardous household materials. A state grant is available with a 60/40 match, though the total cost is expected to be minimal.
- Waddell presented two wage change forms requesting pay increases for hazardous materials certifications.
- Justin Clark moved to approve the wage change forms for Chris Lomon and David Waddell providing a \$0.50 wage increase for receiving hazardous materials handling certification. Jerry Sedlacek seconded the motion. Motion passed.

Sheep Auction Contract

- Jerry Sedlacek discussed the ongoing Sheep Auction contract negotiations and presented two updated contract options reflecting either a \$300 monthly fee or a \$0.25 per head fee.

Recess

- Justin Clark moved for a five-minute recess. Jerry Sedlacek seconded the motion. Motion passed.
- Bret Heim left the meeting at 10:55 a.m.

Noxious Weed – Jarrod McVey

- Jarrod McVey presented weekly reports. Due to weather conditions, spraying was limited to only a few days.
- McVey reported chemical sales activity and stated he has an interview scheduled with an applicant this week.

Executive Session – Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session for non-elected personnel to discuss employee performance and protect confidentiality with commissioners, clerk, and Jarrod McVey until 11:20 a.m. Kevin Stuber seconded the motion. Motion passed.

County Attorney's Office

- Kevin Stuber moved to allow the County Attorney's Office to purchase a new Toshiba printer in the amount of \$3,895 to be paid from the County Attorney budget. Justin Clark seconded the motion. Motion passed.

Treasurer – Michelle Zimmerman

- Michelle Zimmerman reported she is still waiting on March department reports from two departments.
- Zimmerman suggested a handbook revision regarding employees who have exhausted all FMLA leave and potentially placing those employees on sabbatical status.
- Zimmerman reviewed credit card findings identified by the auditor, including missing and non-itemized receipts.
- Discussion was held regarding department budget requests and preparation for the upcoming county budget process.

Additional Discussion

- Commissioners discussed the costs and regulations associated with renting the Community Building and Bressner Building.
- Kevin Stuber provided an update regarding repairs and updates to the Bressner Building.

Emergency Management / EMS – John Atkin


- John Atkin reported the Kansas Board of EMS completed their annual inspection and both ambulances passed inspection.
- John Atkin discussed a recent large event and expressed the need for a process requiring notification to emergency services prior to large gatherings to ensure adequate emergency response capability.

Vouchers

- Kevin Stuber moved to sign vouchers in the amount of \$140,029.46. Justin Clark seconded the motion. Motion passed.

Adjournment

- Kevin Stuber moved to adjourn the meeting at 1:19 p.m. Justin Clark seconded the motion. Motion passed.


Justin Clark, Chairman


Kevin Stuber, Vice-Chairman


Jerry Sedlacek, Member

Attest: 
Amanda A DeWitt, County Clerk 