

## Commissioner Meeting Minutes

**Date:** Tuesday, June 9, 2026, at 9:00 a.m.

**The Pledge of Allegiance** was recited.

**Present:** Justin Clark, Kevin Stuber, Jerry Sedlacek, Bret Heim (arrived at 9:05 a.m.) and Kathi Vining.

### Approval of Agenda & Minutes

- Jerry Sedlacek moved to approve the agenda. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Jerry Sedlacek moved to approve the minutes from the June 2, 2026 meeting. Kevin Stuber 2<sup>nd</sup>. Motion passed.

### KDOT – Darrin Petrowski

- Darrin Petrowski, KDOT, discussed plans to permanently close the north U.S. Highway 75 rest area. KDOT plans to demolish the existing facilities and sell the property.
- Michelle Zimmerman discussed current trash service arrangements at the rest area located on U.S. Highway 54 in Greenwood County and noted future billing would need to be handled differently.
- Petrowski stated the facility would require significant repairs and keeping it open would not be feasible.
- Kevin Stuber requested signage promoting Yates Center and directing travelers to local fuel and service stations. Petrowski agreed to the signage request.

### County Counselor

- Heim discussed the right-of-way issue and reported he had spoken with the Sheriff regarding enforcement concerns.

### Executive Session

- Justin Clark moved to recess into executive session for non-elected personnel to discuss employee performance and protect confidentiality with commissioners, counselor, Gary Ward, and Todd Green for ten minutes. Kevin Stuber 2<sup>nd</sup>. Motion passed.

### Greenwood County Rest Area Trash Service

- Following discussion with Bret Heim and Michelle Zimmerman, commissioners agreed to discontinue trash collection services at the Greenwood County rest area effective at the end of the current billing period, which extends through the end of the year.

### Executive Session

- Kevin Stuber moved to recess into executive session for confidential data/trade secrets for ten minutes with commissioners and counselor. Jerry Sedlacek 2<sup>nd</sup>. Motion passed.

### SEK Mental Health Board Appointment

- Justin Clark moved to appoint Jerry Sedlacek as Woodson County's representative to the Southeast Kansas Mental Health Board. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Bret Heim left the meeting at 9:34 a.m.

### Solid Waste – David Waddell

- David Waddell discussed the possibility of hiring a teenager for seasonal assistance at the Transfer Station.
- Michelle Zimmerman reviewed state regulations regarding employment of minors.
- Commissioners discussed staffing needs, safety concerns, and budget impacts associated with seasonal help.
- Waddell reported that additional dumpsters have increased workload and service demands.
- Commissioners discussed advertising seasonal positions and the possibility of displaying recruitment information on department vehicles.
- Waddell also discussed representation on the Southeast Kansas Multi-County Health Department Board. Commissioners requested clarification regarding any potential conflict of interest.

### Road & Bridge – Gary Ward

- Gary Ward reported the annual bridge inspection contract with CFS Engineers would increase to \$15,730.
- Commissioners discussed maintaining the existing relationship with CFS Engineers due to their familiarity with county infrastructure.
- Discussion was held regarding side-by-side vehicle usage on county roads and applicable Kansas regulations.
  - Justin Clark moved to allow Gary Ward to sign the bridge inspection agreement with CFS Engineers in the amount of \$15,730. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Ward discussed scheduling considerations for the upcoming Juneteenth holiday week.

### Sheriff's Office – Jacob Morrison

- Jacob Morrison reported continued water intrusion into the dispatch office during rain events.
- Commissioners discussed possible solutions, including obtaining an estimate from Jason Shepard.
- Morrison reported the final new patrol vehicle is expected to be delivered within the next week. The other three vehicles are currently in service and performing well.

### **Property Disposal**

- Gary Ward discussed county equipment listed on Purple Wave.
- Michelle Zimmerman suggested a resolution allowing departments to dispose of property valued under \$100 without requiring formal sale procedures.
- John Atkin will draft a resolution for future consideration.

### **Treasurer – Michelle Zimmerman**

- Michelle Zimmerman requested establishment of a Registered Offender Technology Fee Fund.
- Jacob Morrison explained limitations within the current offender registration software system.
- Justin Clark moved to establish Fund 913 Registered Offender Technology Fee Fund. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Michelle Zimmerman discussed the Diversion money received by the County Attorney. She would like to create a new fund and move money collected by the current County Attorney to the new fund.
  - Justin Clark moved to create fund 173 County Attorney Diversions Fund and to transfer \$1808.50 from 2025 receipts and \$1750.00 from 2026 receipts to the new fund from General – Diversions. Jerry Sedlacek 2<sup>nd</sup>. Motion passed.
- Justin Clark moved to approve the March department reports. Jerry Sedlacek 2<sup>nd</sup>. Motion passed.
- Justin Clark moved to approve the April department reports. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Michelle Zimmerman reported she is proceeding with the county tax sale process.
  - Kevin Stuber moved to approve a \$70 fee per parcel for the tax sale process. Justin Clark 2<sup>nd</sup>. Motion passed.
  - Justin Clark moved to approve attorney fees of \$400 per parcel and court costs of \$300 per parcel for tax sale proceedings. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Zimmerman reported notices have been mailed to affected property owners.
- Michelle Zimmerman discussed scheduling the county's annual training day and suggested October as a possible timeframe. Additional dates will be explored.
- Zimmerman reported that after completing distributions and recalculations, several funds are still cash short of covering the 2026 Budget.
- Commissioners discussed the impact of delinquent taxes and future levy considerations.
- Justin Clark moved to approve setting the Tax Sale Abstract Fee at \$70 per parcel. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Justin Clark moved to approve setting lawyer fee for Klenda Austerman for the Tax Sale at \$400 per parcel. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Justin Clark moved to approve setting the court fee for the Tax Sale at \$300 per parcel. Kevin Stuber 2<sup>nd</sup>. Motion passed.

### **Noxious Weed – Jarrod McVey**

- Justin Clark moved to recess into executive session for confidential data and trade secrets for fifteen minutes with commissioners and Jarrod McVey. Kevin Stuber 2<sup>nd</sup>. Motion passed.
- Jarrod McVey presented his spraying reports and discussed increased chemical sales.
- McVey reported a need for additional spraying assistance and discussed coordinating support with Road & Bridge personnel.
- Discussion was held regarding training part-time staff and ensuring proper chemical mixing ratios.
- McVey reported plans to utilize the fogger for mosquito control efforts in Neosho Falls and Toronto.

### **Budget Discussions**

- Commissioners reviewed and discussed budget requests for the Sheriff's Office, County Attorney, and Commission budgets.

### **Clerk's Office**

- Deputy Clerk Kathi Vining reported she has been in contact with Teena Tracy regarding repairs to the Bressner Building. Teena Tracy plans to discuss sharing repair costs with the Fair Board. If the Fair Board declines participation, the county will be responsible for the full repair cost.

### **Community Building and Bressner Building**

- Kathi Vining reported receiving complaints regarding lighting in the Community Building.
- Commissioners discussed replacing existing bulbs with LED bulbs and evaluating fixture replacement during a future budget year.
- Commissioners reviewed building usage rules and agreed that signs should be posted prohibiting:
  - Staples, tape, and attaching items to the walls and/or ceilings
- Commissioners approved updated rental rates and building policies:
  - Community Building: 7:00 a.m. to 12:00 p.m. – \$200.00
  - Bressner Building: 7:00 a.m. to 12:00 p.m. – \$120.00
- Lease agreements will include provisions allowing fees to be assessed for damages or violations of building policies.
- Kevin Stuber moved to approve the updated building rules and rental rates effective immediately. Jerry Sedlacek 2<sup>nd</sup>. Motion passed.

**New Business**

- ACE Refrigeration identified issues with the HVAC unit located in the courthouse attic. Estimated replacement cost is \$6,880.99.
- Lisa Page, District Court, requested use of the outer attic room for public computer access. Commissioners discussed relocating shelving and installing a security camera. Kevin Stuber will follow up with District Court.
- Jerry Sedlacek moved to recess into executive session for non-elected personnel to protect employee confidentiality with commissioners for five minutes. Kevin Stuber 2<sup>nd</sup>. Motion passed.

**Vouchers**

- Kevin Stuber moved to approve vouchers in the amount of \$63,300.59. Jerry Sedlacek 2<sup>nd</sup>. Motion passed.

**Adjournment**

- Kevin Stuber moved to adjourn the meeting. Jerry Sedlacek 2<sup>nd</sup>. Motion passed.

  
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Justin Clark, Chairman

  
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Kevin Stuber, Vice-Chairman

Attest:   
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Amanda A DeWitt, County Clerk

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Jerry Sedlacek, Member