

Commissioner Meeting Minutes

Date: Tuesday, June 2, 2026, at 9:00 a.m.

The Pledge of Allegiance was recited.

Present: Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim.

Approval of Minutes & Agenda

- Jerry Sedlacek moved to approve the minutes from the May 26, 2026 meeting. Kevin Stuber seconded the motion. Motion passed.
- Jerry Sedlacek moved to approve the agenda for today's meeting. Kevin Stuber seconded the motion. Motion passed.

County Counselor – Bret Heim

- Bret Heim reported there were no new updates on current matters. He reviewed a resolution that would be presented later in the meeting.

Executive Session – Attorney-Client Privilege

- Jerry Sedlacek moved to recess into executive session for attorney-client privilege with commissioners, counselor, clerk, and Gary Ward until 9:10 a.m. Kevin Stuber seconded the motion. Motion passed.
- Bret Heim left the meeting at 9:11 a.m.

District Court

- District Court representatives presented their 2027 budget request. The department is requesting an increase of \$5,100 to replace its server.
- Dina Morrison reported District Court has received several grants that will benefit the Woodson County courtroom.
- District Court also requested use of the closet leading to the attic to house a computer for public use.

County Attorney – MaryAnn Shirley

- MaryAnn Shirley requested a 3% cost-of-living increase and additional funding for copier contract expenses and office supplies.
- Shirley also discussed the Diversion Fund.

Emergency Management / EMS – John Atkin

- John Atkin presented his 2027 budget request, which included an increase in personal services for EMS and an overall increase for Emergency Management.
- Atkin discussed the Clerk's request for electronic door locks at the Community Building and Bressner Building utilizing a state grant.
- Kevin Stuber moved to allow the Clerk's Office to spend \$2,000 for electronic door lock assemblies to be installed at the Community Building and Bressner Building, to be paid from Courthouse Equipment Reserve. Jerry Sedlacek seconded the motion. Motion passed.

Appraiser – Jessica Porter

- Jessica Porter discussed current appraisal values and presented her budget request, which included an increase to personal services.

Rural Fire – Nick Barney

- Nick Barney presented his 2027 budget request, which remained unchanged from the previous year.
- Discussion was held regarding the Rural Fire Equipment Fund.

Solid Waste – David Waddell

- David Waddell requested a 3% increase in personal services while keeping the remainder of his budget request unchanged.

Road & Bridge – Gary Ward and Todd Green

- Gary Ward and Todd Green presented their 2027 budget request, which remained unchanged from 2026.

Treasurer – Michelle Zimmerman

- Michelle Zimmerman reported several departments are currently cash short and noted the county is experiencing a higher delinquency rate on tax payments this year.
- Gary Ward shared a letter regarding an AT&T line that had been removed.

Noxious Weed – Jarrod McVey

- Jarrod McVey presented his budget request, which remained unchanged.
- Michelle Zimmerman noted receipts are due on the 1st and 15th of each month and reported she had not received any receipts from the Noxious Weed Department this year.
- Jarrod McVey provided his weekly reports.

Sheriff – Jacob Morrison

- Jacob Morrison presented an updated budget request showing an overall decrease for the Sheriff's Department, an increase for Dispatch, and no change for the Jail budget.

Treasurer Budget

- Michelle Zimmerman presented her budget request, which remained unchanged overall.

Clerk – Amanda DeWitt

- Amanda DeWitt presented budget requests for both the Clerk and Election departments. The only requested increases were in personal services.
- DeWitt reported receiving a reimbursement grant through the Kansas Secretary of State's Office and requested approval to purchase a new election laptop.
- Kevin Stuber moved to allow the Clerk to purchase a new election laptop through Adkins Election Services in the amount of \$5,233, to be paid from Election Equipment Reserve and reimbursed 90% by the State. Jerry Sedlacek seconded the motion. Motion passed.

Register of Deeds

- The Register of Deeds submitted a budget request equal to the 2026 funding level.

Budget Discussions

- Commissioners continued discussions regarding 2027 budget requests, including the Custodian, Courthouse General, and Commission budgets.

Additional Business

- Jacob Morrison provided information regarding the cost of new computers and other office equipment.
- Kevin Stuber discussed a request from Linda Steiner to install a memorial bench in the courthouse courtyard.
- Stuber also reported receiving a funding request from Marvin Chrisman with Oh Yeah.

Executive Session – Confidential Data / Trade Secrets

- Kevin Stuber moved to recess into executive session for confidential data and trade secrets with commissioners until 11:55 a.m. Jerry Sedlacek seconded the motion. Motion passed.

Vehicle Transfers

- Michelle Zimmerman discussed transferring vehicles between county departments.
- Kevin Stuber moved to allow Road & Bridge to pay \$1,500 from Special Machinery to purchase the Chevrolet Tahoe from the Sheriff's Office, with proceeds deposited into the Sheriff's Equipment Reserve Fund. Jerry Sedlacek seconded the motion. Motion passed.
- Kevin Stuber moved to allow the Transfer Station to transfer the ¾-ton Ford pickup to Road & Bridge in exchange for the Chevrolet Tahoe. Jerry Sedlacek seconded the motion. Motion passed.

Culvert and Entrance Resolution

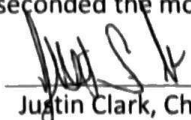
- Michelle Zimmerman presented a resolution regarding culvert and entrance installation applications.
- Kevin Stuber moved to approve Resolution 26-09 regarding the application for culvert and/or entrance installation. Jerry Sedlacek seconded the motion. Motion passed.
- Kevin Stuber moved to approve the Entrance/Culvert Application effective June 11, 2026. Jerry Sedlacek seconded the motion. Motion passed.

Vouchers

- Kevin Stuber moved to approve vouchers in the amount of \$84,100.62. Jerry Sedlacek seconded the motion. Motion passed.

Adjournment

- Kevin Stuber moved to adjourn the meeting at 12:31 p.m. Jerry Sedlacek seconded the motion. Motion passed.


Justin Clark, Chairman


Kevin Stuber, Vice-Chairman

Attest: 
Amanda A DeWitt, County Clerk


Jerry Sedlacek, Member