

Commissioner Meeting Minutes

Date: January 13th, 2026 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, and Amanda DeWitt

Approval of Agenda & Minutes

- Kevin Stuber moved to approve the agenda. Jerry Sedlacek 2nd, motion passed.
- Jerry Sedlacek moved to approve the minutes from the **December 30, 2025** meeting. Kevin Stuber 2nd, motion passed.

Community Sound System – Kayla Westerman

- Kayla Westerman presented a draft plan for a **community sound system**.
- A grant has been awarded covering the **full cost** of the project.
- Project goal is completion by **Yates Center Days**.
- Request was made for the County to pay invoices using **tax-exempt status**, with reimbursement from the Chamber of Commerce.
 - Kevin Stuber moved to allow the Clerk's Office to pay **\$6,633.68** to Sonic Equipment/Cinema Next, and **\$2,211.23** upon completion, to be paid from General Fund and reimbursed by the Chamber of Commerce using grant funds and to allow **Shepard Farms and KJ Electrical** to trench and install conduit. Jerry Sedlacek seconded, motion passed.

Sheriff's Office – Jacob Morrison

- Reported water intrusion under the **south wall** of the Sheriff's Office during recent rain.
- Repair options were presented, including wall repair and water runoff rerouting.
- Decision on rerouting postponed until next meeting.
- Jerry Sedlacek asked about **right-of-way notices**; notices have not yet been sent.
 - County Attorney is unwilling to handle notices.
 - Bret Heim is willing to proceed with handling them.

Road & Bridge Department - Gary Ward, Supervisor

- Presented a wage sheet for **Joe Greer Jr.** for obtaining a tanker endorsement.
 - Jerry Sedlacek moved to approve the wage sheet. Kevin Stuber seconded. Motion passed.
- Todd Green, Assistant Supervisor presented a quote from **Shepard Farms** to replace a garage door, opener, tracks, and trim. Total cost: **\$5,874.00**.
 - Kevin Stuber moved to accept the bid from Shepard Farms in the amount of **\$5,874.00**, to be paid from **Equipment Reserve**. Jerry Sedlacek seconded, motion passed.

Additional Road & Bridge Updates

- BUILD Grant application may be submitted in **February**; total exceeds **\$9 million**.
- Grant is reimbursable with possible drawdowns during project.
- Pringle's Quarry is nearly out of rock; material will be sourced from Allen and Neosho Counties.

Solid Waste – David Waddell

- Oldest truck sent to **Elliot's in Kansas City** for repairs:
 - Cost: **\$3,571.18**, below original estimate.
- Shared rough drafts for **office updates** at the transfer station.
- KDHE requested a **closure plan**; plan has been submitted and approval is pending.

Treasurer – Michelle Zimmerman

- Presented revised **May 2025 County Attorney Department Report**.
 - Justin Clark moved to approve the revised May 2025 financial report. Kevin Stuber seconded, motion passed.
- Presented **November department reports**; December reports still pending.
 - Justin Clark moved to approve and sign November Treasurer reports by department. Kevin Stuber seconded, motion passed.
- Presented transfer request for **\$759.51** from 4-H Community Building to General Custodian.
 - Kevin Stuber moved to approve the transfer. Jerry Sedlacek seconded, motion passed.
- Presented NRP application for Brandon and Rebecca Newman.
 - Justin Clark moved to approve the Neighborhood Revitalization Plan for Brandon and Rebecca Newman. Jerry Sedlacek seconded, **motion passed**.
 - Justin Clark moved to allow the Chair to sign the NRP. Kevin Stuber seconded, motion passed.
- Provided information regarding the **renewable energy moratorium** expiring in February.
 - Zoning Board will be asked to meet.
 - Commissioners plan to host a public meeting.

County Clerk – Amanda DeWitt

- Presented **GAAP Waiver Resolution**.
- Jerry Sedlacek moved to approve **Resolution 26-01 (GAAP Waiver)**. Kevin Stuber seconded, motion passed.

Annual Appointments

- Jerry Sedlacek moved to appoint GN Bank the official county bank. Kevin Stuber seconded, motion passed.
- Justin Clark moved to appoint Yates Center News as the official county newspaper. Kevin Stuber seconded, motion passed.
- Kevin Stuber moved for Commission positions to remain the same. Jerry Sedlacek seconded, motion passed.

Fairgrounds / Facilities

- Kevin Stuber presented quotes he received for gas ranges for the community building. Westco was \$699 per range (2 in stock). Flynn Appliances was \$999 per range.
 - Jerry Sedlacek moved to purchase two gas ranges from Westco. Kevin Stuber seconded, motion passed.
- Old stove to be listed on **PurpleWave**.
- Commissioners discussed cleanliness of fairgrounds following sheep sale.

Cost of Living Adjustment (COLA)

- Jerry Sedlacek moved to make no change to COLA; motion failed due to lack of second.
- Justin Clark requested the amount county provided health insurance increased.
- Justin Clark moved for a 5-minute break. Kevin Stuber seconded, motion passed.
- Kevin Stuber moved to approve a **2% county-wide COLA**. Justin Clark seconded, motion passed 2–1, with Jerry Sedlacek voting no.
- Kevin Stuber moved to approve **Resolution 26-02** for the 2% COLA. Justin Clark seconded, motion passed 2–1, Jerry Sedlacek opposed.

Emergency Management / EMS – John Atkin

- Presented quotes for **ambulance station south bay overhead door**. Options include full door, track, and spring replacement for \$3500.00, replace bottom two panels with new hinges and rollers for \$1100.00, or purchase a door out of town. Labor cost will be \$1500.
- Other door may need replacement soon.
 - Jerry Sedlacek moved to replace the garage door for **\$5,000** with Shepard Farms, paid from **Equipment Reserve Courthouse**. Kevin Stuber seconded, motion passed.
- Requested appointment of **Dr. Tim Spears** as Medical Director.
 - Jerry Sedlacek moved to approve the appointment. Kevin Stuber seconded, motion passed.
- Presented staffing analysis showing overtime is less costly than additional staff.
- Requested executive session regarding Chamber-related information.
 - Kevin Stuber moved to recess into executive session for **confidential data/trade secrets** until **11:20 a.m.** with Commissioners, John Atkin, as City representative, and Kayla Westerman. Jerry Sedlacek seconded, motion passed.

Other Business

- **Nick Barney, Fire Chief**, provided updates on truck maintenance.
- Commissioners reviewed the **KCAMP inspection report**.

Vouchers

- Justin Clark moved to approve vouchers in the amount of **\$158,296.12**. Kevin Stuber seconded, motion passed.

Adjournment

- Kevin Stuber moved to adjourn the meeting at **12:07 p.m.** Justin Clark seconded, motion passed.

Justin Clark, Chairman

Kevin Stuber, Vice-Chairman

Attest:

Amanda DeWitt, County Clerk

Jerry Sedlacek, Member