

Commissioner Meeting Minutes

Date: Tuesday, April 29, 2025 at 9:00 a.m.

Pledge of Allegiance: Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Bret Heim, Amanda DeWitt

Approval of Agenda

- Jerry Sedlacek moved to approve the agenda. Kevin Stuber seconded; motion passed.

Approval of Minutes

- Jerry Sedlacek moved to approve last meeting's minutes. Kevin Stuber seconded; motion passed.

Executive Session: Employer/Employee Negotiations

- Jerry Sedlacek moved to recess into executive session for employer/employee negotiations with the commissioners, counselor, clerk, and Adam Wilson until 9:15 a.m. Kevin Stuber seconded; motion passed.

Sheriff's Department Update

- Jacob Morrison reported they are still waiting for a quote from Toronto Lumber to repair the dispatch door and have been in contact with Advantage Computers regarding the monitoring system.

Executive Session: Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session to discuss employee performance with the commissioners, clerk, counselor, treasurer, Gary Ward, and Todd Green until 9:35 a.m. Kevin Stuber seconded; motion passed.

Road & Bridge Department

- Gary Ward requested an increase in the spending limit for parts purchases.
- The bridge south on Indian Rd. was not vacated when the section of road was vacated by Resolution 17-06; KDOT will remove the bridge from the inspection list once signage is posted and verified.
- Jerry Sedlacek moved to allow Gary to purchase three bulk poly-tanks for approximately \$900. Kevin Stuber seconded; motion passed.
- Equipment shared between city and county will be covered by equipment insurance, with shared liability.
- Jerry Sedlacek moved to approve the purchase of two sets of carbide insert edges at \$1,027.31 per set and a 14 ft Scarifier blade for \$4,399.22 from Road & Bridge commodities. Kevin Stuber seconded; motion passed.
- A tractor lease for mowing is under review; estimated cost to reserve next year is \$7,500.
- Calcium chloride treatment to stabilize roads is being considered; cost is approximately \$1,000 per ton.
- John Deere Farm Plan has a \$7,500 limit and charges interest if not paid on time.
- Gary Ward presented a wage change form for Michael Watson.
- Kevin Stuber moved to approve the wage change form for Michael Watson for passing his CDL-A. Jerry Sedlacek seconded, motion passed.
- CAT representatives will meet with Kevin, Gary, and Todd on Thursday.
- R&B is getting bids for zero-entry and door stop installation at the community building.

EMS Department

- Cari Cavender presented run logs and stated she hasn't obtained a quote to repair the second ambulance due to travel distance.
- The ambulance is out of warranty with repeated issues. Commissioners requested she contact a company in Hutchinson.
- Discussion held on cancelling the remount and obtaining three quotes for a new ambulance.
- Cari will obtain three quotes for purchasing a cot for the second-out unit.

Break

- Justin Clark called a 5-minute break.

CAT Equipment Quote

- CAT representatives presented quotes:
 - New machine: \$339,250 with extended warranty.
 - Rebuild Option 1: \$296,773 with multi-quick evac system.
 - Rebuild Option 2: \$289,326.
- Road & Bridge prefers Option 1. Quote valid through June 1.

Department Absences

- Gary Ward and Todd Green will not attend next week's meeting due to a conference.

Solid Waste Department

- David Waddell reported plans to rotate two trash trucks and possibly replace one next year.

Noxious Weed Department

- Jarrod McVey is in spraying season and will provide a report at the next meeting.
- All chemical accounts are current at this time.

Treasurer's Office

- Michelle Zimmerman presented the 2024 inventory for approval.
- Justin Clark moved to approve and sign the 2024 inventory. Kevin Stuber seconded; motion passed.
- Discussion of SEK Mental Health funding was tabled.
- Michelle presented the 1st quarter idle investment report.
- Kevin Stuber moved to accept the 1st quarter idle investment report. Jerry Sedlacek seconded; motion passed.

Policy & Procedures

- Michelle noted the manual lacks charge account provisions. Recommended commissioner approval for all new charge and credit accounts.
- EIB policy review was tabled pending comparison to other counties.
- Procurement policy needs revision; Michelle proposed a uniform spending policy.
- Jerry Sedlacek moved to increase the purchasing policy limit from \$500 to \$1,500. Kevin Stuber seconded; motion passed.
- Jerry Sedlacek moved to increase the purchasing policy limit for Road & Bridge parts to \$5,000. Kevin Stuber seconded; motion passed.

Committee Assignments

- Jerry Sedlacek will serve on SEK Regional Planning Committee.
- Justin Clark will serve on Juvenile Detention and SEK Mental Health Committees.

Executive Session: Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session to discuss potential new hires. Motion passed.

Voucher Approval

- Kevin Stuber moved to approve vouchers in the amount of \$109,289.82. Jerry Sedlacek seconded; motion passed.

Adjournment

- Justin Clark moved to adjourn at 1:36 p.m. Kevin Stuber seconded; motion passed.



Justin Clark, Chairman



Kevin Stuber, Vice-Chairman



Jerry Sedlacek, Member

Attest:



Amanda DeWitt, County Clerk