

Commissioner Meeting Minutes

Date: December 30th, 2025 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim.

Approval of Agenda & Minutes

- Jerry Sedlacek moved to approve the agenda. Kevin Stuber 2nd, motion passed.
- Jerry Sedlacek moved to approve the minutes from the **December 23, 2025** meeting. Kevin Stuber 2nd, motion passed.

County Counselor

- Bret Heim provided an update on the right-of-way notice letter being prepared for the Sheriff's Office.

Executive Session

- Justin Clark moved to recess into executive session for **non-elected personnel** to discuss employee performance, with Commissioners, Clerk, County Counselor, and **John Atkin (via phone)**, until 9:25 a.m. Kevin Stuber 2nd, motion passed.

Sheriff's Department

- Jacob Morrison provided an update on sheriff's vehicles.
 - New vehicles are anticipated to be delivered in late January or early February.

Executive Session

- Jerry Sedlacek moved to recess into executive session for **attorney-client privilege**, with Commissioners, Clerk, Treasurer, and County Counselor, until 9:50 a.m. Kevin Stuber 2nd, motion passed.

Bret Heim left the meeting at **9:51 a.m.**

Road & Bridge

- Gary Ward, Road & Bridge Supervisor, and Todd Green, Assistant Supervisor, presented a bid from **Independence Overhead Door** for a garage door and opener for the pit.
 - One additional bid is pending.
- They are also awaiting bids for air conditioning installation in the break room.

Executive Session

- Justin Clark moved to recess into executive session for **non-elected personnel** to protect employee confidentiality, with Commissioners, Clerk, Gary Ward, and Todd Green, until 10:20 a.m. Kevin Stuber 2nd, motion passed.

Solid Waste

- David Waddell reported:
 - He is working on revised tipping fee rates.
 - The **Composting Operation Plan** has been approved.
 - He is awaiting approval of the **Solid Waste Operation Plan**.
 - An **EMTB** class begins in January and he inquired whether the county would cover the cost.

Recess

- Kevin Stuber moved to take a **5-minute recess**. Justin Clark 2nd, motion passed.

Noxious Weed

- Jarrod McVey discussed the custodian schedule and increasing hours to regular part-time.
- Kevin Stuber moved to transfer funds from the **4-H Building Fund to General** for previously paid custodian wages related to cleaning. Jerry Sedlacek 2nd, motion passed.

Facilities / Maintenance

- Discussion held with Jarrod McVey regarding:
 - Decorative courthouse railings
 - Painting the pillars at the community building
- Jerry Sedlacek raised concerns regarding pens at the sale barn not being properly cleaned after the sheep sale.

Year-End Transfers

- Kevin Stuber moved to allow year-end transfers for:
 - Rural Fire
 - Office of Emergency Management
 - Ambulance
 - To respective **Special Equipment Reserve Funds**

- Second: Jerry Sedlacek
- **Motion passed**

Buildings / Personnel

- Discussion held regarding:
 - Community Building and Bressner Building rental rates
 - The need for a county maintenance employee

Executive Sessions

- Justin Clark moved to recess into executive session for **confidential data**, with Commissioners and Clerk, until 11:40 a.m. Kevin Stuber 2nd, motion passed.
- Justin Clark moved to recess into executive session for **confidential data**, with Commissioners and Clerk, until 11:50 a.m. Kevin Stuber 2nd, motion passed.
- Kevin Stuber moved to recess into executive session for **non-elected personnel** to protect employee confidentiality, with Commissioners, until 12:25 p.m. Jerry Sedlacek 2nd, motion passed.

Wage Sheets

- Jarrod McVey presented wage and position change forms for **Candice Cullison**.
- Kevin Stuber moved to approve the wage increase removing Candice Cullison from probation effective **June 16, 2025**. Jerry Sedlacek 2nd, motion passed.
- Kevin Stuber moved to approve the position change for Candice Cullison from **Part-Time to Regular Part-Time**. Jerry Sedlacek 2nd, motion passed.
- Kevin Stuber moved to approve all applicable **retroactive back pay**, including holidays, for Candice Cullison. Jerry Sedlacek 2nd, motion passed.

Vouchers

- Justin Clark moved to approve vouchers in the amount of **\$47,043.97**. Kevin Stuber 2nd, motion passed.

Adjournment

- Kevin Stuber moved to adjourn at **12:48 p.m.** Jerry Sedlacek 2nd, motion passed.

Justin Clark, Chairman

Kevin Stuber, Vice-Chairman

Attest:

Amanda DeWitt, County Clerk

Jerry Sedlacek, Member