

## Regular Session Minutes

November 26<sup>th</sup>, 2024 at 8:30 A.M.

The Board of Woodson County Commissioners convened for its regular session on November 26<sup>th</sup>, 2024 with Vice-Chairman Kevin Stuber, Member Jerry Sedlacek, County Counselor Bret Heim and County Clerk Amanda DeWitt present. Chairman Justin Clark was absent.

Jerry Sedlacek moved to approve the agenda. Kevin Stuber 2<sup>nd</sup>, motion passed

Jerry Sedlacek moved to approve the minutes from the last meeting. Kevin Stuber 2<sup>nd</sup>, motion passed.

Jerry Sedlacek moved to recess into an executive session for attorney-client privilege with the commissioners, county counselor, county clerk, and Cari Cavender until 8:45 a.m. Kevin Stuber 2<sup>nd</sup>, motion passed.

Jerry Sedlacek moved to increase the ambulance rates as written, adding a \$50 increase to each level of care and \$1.50 increase per loaded mile for gas. Kevin Stuber 2<sup>nd</sup>, motion passed.

Jerry Sedlacek moved to recess into an executive session for attorney-client privilege with the commissioners, county counselor, and county clerk until 8:55 a.m. Kevin Stuber 2<sup>nd</sup>, motion passed.

Michelle Zimmerman let the commissioners know that Bret Heim, county counselor, needs to be signing the vouchers per Kansas statute. Bret Heim said he is willing to sign them.

Kevin Stuber moved to recess into an executive session for attorney-client privilege with the commissioners, county counselor, county clerk, and county treasurer until 9:10 a.m. Jerry Sedlacek 2<sup>nd</sup>, motion passed.

Amanda DeWitt, county clerk, mentioned that Cari Cavender expressed a concern about the utility bill increasing in her building due to court being held over there. The excess from her average bill will be adjusted once the bill comes in.

Jacob Morrison, sheriff elect, came in as a new hire in the sheriff's department. He provided no comment on the commissioners' wanting to take over the dispatch department.

Jerry Sedlacek expressed concerns over credit cards being carried by all the employees. It was decided that only the department heads would be allowed to carry their cards while all other employees would have them available for use for travel or training by checking them out from the clerk's office.

Kevin Stuber moved to approve the wage sheet for Tyler Berg, a new hire in the solid waste department.

Jarrod McVey came in to let the commissioners know that the boiler has been fixed. He also shared that he had reserved the community building for the Christmas party. They would need to set a budget for the food, entertainment, and door prizes.

Michelle Zimmerman shared that she had discussed ways to help the noxious weed department budget. It was decided that it would help to share the cost of Jarrod McVey's wages between noxious weed and the custodian department which he also oversees. Transfers to different budget lines could also help.

Jerry Sedlacek moved to transfer \$5,696.61 from custodian personnel to noxious weed personnel. Kevin Stuber 2<sup>nd</sup>, motion passed.

Jerry Sedlacek moved to transfer \$2,269.87 from noxious weed special capital outlay to noxious weed. Kevin Stuber 2<sup>nd</sup>, motion passed.

Gary Ward, road and bridge supervisor, requested an executive session.

Jerry Sedlacek moved to recess into an executive session for non-elected personnel to discuss employee performance to protect confidentiality with the commissioners, Gary Ward, Todd Green, and the county clerk until 9:55 a.m. Kevin Stuber 2<sup>nd</sup>, motion passed.

Kevin Stuber requested a break until 9:58 a.m.

Jerry Sedlacek moved to give Kevin Stuber the authority to enter into a contract to purchase motor grader tires at the KAC conference if an appropriate deal can be made. Kevin Stuber 2<sup>nd</sup>, motion passed.

Jerry Sedlacek moved to approve the wage sheet for Melody Travnick. Kevin Stuber 2<sup>nd</sup>, motion passed.

Jerry Sedlacek moved to approve the wage sheet for Vicki German for an increase as office manager. Kevin Stuber 2<sup>nd</sup>, motion passed.

Gary Ward provided an update on what road and bridge has been working on due to the rain.

Jerry Sedlacek wanted to reiterate the importance on contacting Dig Safe prior to any work digging.

Nick Barney brought in a quote for the extraction equipment that needs updated.

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November 26<sup>th</sup>, 2024 at 8:30 A.M.

Jerry Sedlacek moved to allow Nick Barney, rural fire chief, to purchase the new battery powered jaws of life (extraction equipment) from WEIS Fire out of special equipment in the amount of \$40,313.74. Kevin Stuber 2<sup>nd</sup>, motion passed.

Michelle Zimmerman brought in the 2025 holiday schedule for final approval.

Jerry Sedlacek moved to approve the county's 2025 holiday schedule which exchanges the Friday following Christmas for Juneteenth. Kevin Stuber 2<sup>nd</sup>, motion passed.

Kevin Stuber moved to sign vouchers in the amount of \$93,183.86. Jerry Sedlacek 2<sup>nd</sup>, motion passed.

Jerry Sedlacek brought up concerns about employees working overtime. Kevin Stuber shared that in some cases it is necessary but agrees some departments need to be more careful to not allow unnecessary overtime.

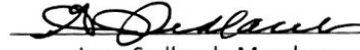
Kevin Stuber moved to adjourn the meeting at 10:48 a.m. Jerry Sedlacek 2<sup>nd</sup>, motion passed.

Attest: \_\_\_\_\_  
Amanda DeWitt, County Clerk

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Justin Clark, Chairman



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Kevin Stuber, Vice-Chairman



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Jerry Sedlacek, Member